



PRIVACY POLICY - YOUR INFORMATION AND DATA PROTECTION
InterScot Network Ltd and www.interscot.net

1 About the Agreement

The provision of the website and any goods and/or services we provide will be reliant on information provided by you, so you are responsible for ensuring that any information you provide is accurate, correct and up-to-date and in accordance with the Terms and Conditions and Usage Agreement supplied to you and at www.interscot.net. Please read this Policy in conjunction with documents supplied to you. We are committed to maintaining privacy and we always use our best endeavours to keep your information secure, but refer you to your obligations of keeping username and password secure as detailed within the Terms and Conditions and User Agreement.

2 Consent

- (1) By using the website and any services, you are specifically providing your consent to our use of the information you provide (such as when you register) in accordance with this Policy.
- (2) If you object, then please do NOT register with us nor use the website or our services.
- (3) In addition, on occasions we may collect additional personal information from surveys on the website, which you will not be obliged to fill in or return to us.
- (4) When you give us information about another individual or organisation, it is on the basis that they have agreed to this and that you have the right to provide such information and use it in this way.

3 Personal Information

- (1) Any personal information we hold will for all buyers and all website users (users) be used, for example, to identify you, provide services, run the website and our business efficiently, or for analysing and marketing purposes. Personal information will only be used by us and our subsidiary or parent companies and selected third parties, including those who perform services for us/on our behalf.
- (2) **USERS (who are not Advertisers) –**
You will be sent updates and information communications (for example about new services or offers) and we may also send you a newsletter if you opt in to receive one. You can opt in or out of receiving information by signing in and changing your preferences.
- (3) **ADVERTISERS -**
 - (a) Agree to full use and disclosure of the information that they provide to us when ordering a service from us (with the exception of their account information) on this website and on any website which we operate and/or own.
 - (b) Will receive our newsletter and updates on our website and services unless you specifically opt out

4 Non-Personal Information

- (1) When you use the website, some information is also automatically logged and stored. However, this information does not identify you (or, as applicable, your business) personally. We use this aggregate information to analyse behaviour relating to our website generally. We

may also share aggregate information with selected third parties, but we do not disclose your personal information.

(2) We use your IP address to help to identify you and to gather broad demographic information, help to diagnose problems with our servers, and to administer the website and for security reasons, such as fraud detection.

(3) Cookies

(a) As with most other websites, we do use cookies which are files that web browsers place on a computer's hard drive which help us to identify whether you have visited the website previously, so that we can make the experience as meaningful to you personally as is possible and to improve the website. They are not used to read data from your hard drive, and cannot retrieve information from any other cookies created by other websites

(b) Standing alone, cookies do not identify you personally. They merely recognise your browser. Unless you choose to identify yourself, for example by registering with us or purchasing from us, then you remain anonymous to us. Cookies come in two types: session-based and persistent:

(i) Session cookies exist only during an online session. They disappear from your computer when you close your browser software or turn off your computer

(ii) Persistent cookies remain on your computer after you have closed your browser or turned off your computer. They include such information as a unique identifier for your browser. We use persistent cookies that only we can read and use, to identify the fact that you are a website user or prior website user (whatever the case may be) and to track your use. We are especially careful about the security and confidentiality of the information stored in persistent cookies. These cookies expire after six months.

(c) Users who disable their web browser's ability to accept cookies will be able to browse our website, but will not be able to successfully and completely use our websites and services.

5 Associates

(1) If you visit our website by "clicking-through" from a website operated by one of our associates, or you have registered with that associate, then certain information about you that you have provided to that associate may be transmitted to us. You should review the Privacy Policy of the website from which you reached our website in order to determine what information was collected and how you agreed that the associate could use that information. We may or may not retain that information; if we do, then we will only use it in accordance with our Privacy Policy, regardless of the policy of the associate website from which you came to us.

(2) If you reach our website through one of our associates (whether or not you have registered with them), and you choose to register with us, we may be required to give the associate some or all of your registration information. We will only do so in accordance with this Policy, but we cannot control how the associate uses the information. If you have questions about our associate's Privacy Policy, you should review their Policy before providing information to us. You can ensure that the personal information you provide to us is not shared with associates (except in accordance with this Policy), by visiting us directly instead of clicking through from one of our associates.

6 Changing and viewing information

(1) You can change any information you provide to us by e-mailing us at sales@interscot.net

(2) You are entitled to ask for a copy of your information (for which we may charge a small fee). Please e-mail us at sales@interscot.net. However, we will only send this information to the current e-mail address which we hold for you, unless you send us your full postal address and request that we send the information to you at your postal address (and we are able to verify the validity of this address).

7 Queries

(1) If you have any queries about this Privacy Policy or your information, please e-mail us at sales@interscot.net

(2) We aim to respond to any queries within seven working days.